

伦理审查 (系统操作指南)

1. 研究人员在**智慧临床研究平台**发起“**伦理审查**”，点击进入项目，点击左边菜单栏“**伦理**”，点击右边“**操作**” - “**创建审查**”。 “**审查类型**”请选择“**初始审查**”，并在“**送审材料**”下对应上传相关资料并正确命名（注意：**每一个文档请合成一个完整的 PDF 再上传。**）

The screenshot shows the Ethics Review System interface. On the left, there is a vertical blue sidebar with icons for Home, Documents, Research, Ethics, and Death. The 'Ethics' icon is highlighted with a red box. The main content area shows a table with one row of data. The columns are labeled: 序号 (Row Number), 审查类型 (Review Type), 审查方式 (Review Method), 伦理委员会 (Ethics Committee), 受理编号 (Receipt Number), and 批件号 (Approval Document Number). The data in the table is: Row 1, Initial Review, --, Hunan Provincial People's Hospital (Hunan Normal University Affiliated First Hospital), --, --. A red arrow points to the '操作' (Operation) column for the first row. The top navigation bar shows the project name '影响 IIT - 观察性研究 LY-2025-' and a '研究机构' (Research Institution) button.

2. 待伦理审查状态变为“**待发放**”，请联系伦理办**李璟**（综合楼 910）领取伦理批件。

The screenshot shows the Ethics Review System interface again. The sidebar 'Ethics' icon is highlighted with a red box. The main content area shows a table with one row of data. The columns are labeled: 序号 (Row Number), 审查类型 (Review Type), 审查方式 (Review Method), 伦理委员会 (Ethics Committee), 受理编号 (Receipt Number), 批件号 (Approval Document Number), 审查完成时间 (Completion Time), 申请人 (Applicant), 申请时间 (Application Time), 审查状态 (Review Status), and 操作 (Operation). The data in the table is: Row 1, Initial Review, Simple Review, Hunan Provincial People's Hospital (Hunan Normal University Affiliated First Hospital), LL-20251030..., 科研2025-358, 2025-11-03 09:49:17, 曾铭强, 2025-10-29 15:16:2, 待发放 (Pending Distribution), and a '批' (Approval) button. A red box highlights the '待发放' status in the 'Review Status' column. A red box also highlights the '批' button in the 'Operation' column. A message at the top left says '距下次跟踪审查还有 361 天'.